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## *Clinical Laboratory Update*

### **Specimen Collection and Documentation**

**December 16, 2008**

Lenco Diagnostic Laboratory, Inc. would like to take this time to thank you for choosing us as your clinical reference laboratory. The purpose of this letter is to enable us to process your patient's specimens in the most timely and accurate manner possible.

In accordance with New York State law, it is mandatory that all blood and pathology requisitions be filled out completely and accurately. The basic required information includes patient name, date of birth, complete address, insurance information, date and time the specimen is collected, whether patient is fasting, social security number, as well as ICD-9 code(s), and test(s) requested.

#### Specimen Rejection Policy

We have been receiving a number of specimens at the laboratory that do not have the date and time collected written on the requisition. In addition to being required by law, for many tests this information is crucial to the accurate completion of the requested tests.

**Starting January 1, 2009, Lenco will no longer accept any specimens that do not have the date and time collected noted on the requisition.** We hope that you will help us continue to give your patients the finest level of care possible.

If you have any questions, please don't hesitate to contact our Client Service Department at 718-232-1515, Ext 1.

Once again, we thank you in advance for your assistance in this matter.

Regards,

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